

**California Grand Jurors' Association Board of Directors Meeting**  
**May 26, 2020**  
**MINUTES**

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**A. Call to Order and Roll Call**

The roll was taken, and the meeting began at 3:05 PM.

Present: Directors Lloyd Bell, Marsha Caranci, Janet Clark, Travis Gibbons, Tim Hafner, Larry Herbst, Jerry Kunkle, Joann Landi, Chuck MacLean, Lou Panetta, Barbara Sommer, Ron Zurek.

Absent: None

Quorum is present.

Other present: Jim Ragan, Parliamentarian; and Karen Jahr, Chair BPRC and LLRC.

**B. Agenda and Comments**

B-1 Agenda Approval: Herbst

Board members unanimously approved the agenda.

B-2 CGJA Member Comments - none

**C. Consent Items**

C-1 Approve Regular Board Meeting Minutes, 04/28/20: Herbst

C-2 Acknowledge Committee Minutes and other documents in 05/26/20 meeting packet: Herbst  
Board unanimously approved the consent items.

**D. Officer and Committee Chair Reports – see committee minutes in packet for details on current activities**

D-1 **President's Report** (Herbst) – commented that things have been abnormally quiet, probably due to the pandemic.

**D-2 Officer Reports**

Vice President (Panetta) – no report.

Treasurer (Gibbons) – no report.

Secretary (Sommer) – no report.

D-3 **Legal and Legislative Resources Committee (LLRC)** – no report.

D-4 **Public Relations Committee (PRC)** – no report.

D-5 **Membership Relations Committee (MCRC)** – Ragan said that the committee intends to keep in contact with chapter presidents. Herbst requested that the board be advised of the results of those contact. Regan said he would report on them, for sure, before the annual conference.

D-6 **Training Committee (TC)** – Caranci stated that nine counties are empaneling on time; 13 switched to the calendar year. Some approvals from boards of supervisors are coming through. Twenty-five counties are delaying from 1 to 6 months. There have been three new trainer orientation sessions; June 5 is the final one. The committee is scheduling curriculum reviews

which will start soon. Training will be spread out this year. In response to a question from Herbst, she provided more detail on the training calendar. We don't train in Alameda, Venture or Los Angeles counties. They provide their own in-house training.

- D-7 **Finance Committee (FC)** – Zurek said that he has been working with Napa county to reopen their bank account which was closed because of delays in IRS filing. The chapter president is working on the necessary filings.
- D-8 **Nominations-Elections Committee (NEC)** – Hafner said the committee is on schedule and will soon do Zoom interviews of candidates. The committee inherited new procedures from Bell (previous chair) which will be forwarded to the BPRC for review. Zurek mentioned the dates posted on the website. Hafner and Panetta will check those.
- D-9 **Awards Committee (AC)** – Landi postponed discussion to action item E-1.
- D-10 **Annual Conference Committee (ACC)** – Bell explained that given the realities of the pandemic, the committee was recommending that the annual conference be postponed to 2021. Discussion about the required annual meeting was moved to action item E-2.
- D-11 **Bylaws & Policy Review Committee (BPRC)** – no report.
- D-13 **Technology Committee** – Panetta said that committees have converted from WebEx to Zoom. Users need to update to the latest level of Zoom by May 31 to insure they have the latest security fixes. Herbst reviewed the website-use statistics. He pointed out that the corona virus document online is frequently updated, so please check it out. He asked Caranci about Zoom use in training. She said it was working well. A number of the users were familiar with it from their grand jury work
- D-14 **Pandemic Response Coordination Workgroup (PRCW)** – The committee co-chair, Jahr, referred to the positive nature of her previous contacts at Judicial Council. CGJA's work has made us available as a resource. Things are settling in and she anticipates a decline in the workgroup's activity as there will be less need. Co-chair Caranci mentioned positive responses from grand juries, as well as the courts. Ragan underlined that this was a great example of why we need CGJA. Herbst said we are becoming known as a resource beyond training.

## E. Action Agenda

- E-1 **Awards Committee Policy change re Excellence in Reporting (EIR) Awards allowing for more than one nomination from a multi-county chapter** [Motion made by Landi, seconded by Clark]  
Discussion: Landi provided background information.  
The motion passed, 12-0-0, by voice vote.
- E-2 **CGJA 2020 Annual Conference Postponement** [Motion made by Bell, seconded by Clark]  
Discussion: Bell emphasized that the motion pertained only to the Annual Conference (which is discretionary), and not to the annual Membership Meeting which is required by our by-laws. The ACC will make plans for the Membership Meeting.  
Landi stated the Awards Committee was recommending that the Excellence in Reporting Awards and the Rolando Service Award also be postponed to 2021. An action item was not submitted as there was not sufficient lead time. After considerable discussion, the board's consensus was that the award programs should continue as planned. Any awards would be

given at the Membership Meeting and subsequently announced at the 2021 Annual Conference.

Bell asked that directors and committee chairs give him feedback as to willingness/preference for meeting type (e.g., in-person, online or hybrid) for the annual Membership Meeting.

The motion passed, 12-0-0, by voice vote.

**F. Director Comments – None**

**G. Adjournment (4:09 PM).**

Respectfully submitted,  
Barbara Sommer, Secretary