

**California Grand Jurors' Association**  
**Board of Directors**  
MINUTES  
September 27, 2016

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(A) Call to Order and Roll Call: The meeting began at 7:02 P.M. with a quorum present.

Present: Lloyd Bell, Medsie Bolin, Marsha Caranci, Karen Jahr, Joann Landi, Barbara Sommer, Andi Winters

Absent: Rich Knowles, Jerry Kunkle, Jerry Lewi, Jim Ragan (all excused)

President Jahr said that the Board is now down to 11 Directors due to the resignation of Mac Small in late August. This will be discussed later in the meeting.

(B) Agenda and Comments

(B1) Approve Agenda - Jahr: The agenda was accepted as submitted.

(B2) Member Comments: None

(C) Consent Items

(C-1) Approve August 23, 2016 Board Minutes - Ragan

(C-2) Acknowledge Committee Minutes and Other Documents in September 27, 2016 meeting packet (attached under Item D, Committee Reports) - Jahr/Ragan

Karen mentioned that there are typos on Page 3 and 5 and she will ask the Secretary to make the changes. The consent items were approved by a unanimous voice vote.

(D) Officer and Committee Chair Reports

(D-1) President - Jahr: As mentioned, Mac Small tendered his resignation because he will be moving from Monterey County (Central Region) to the Northern Region. Karen reminded the Board that Mac has served twice as the Foreperson of the Nevada County Grand Jury and once in Monterey County and he spearheaded the reactivation of the Monterey Chapter. She thanked Mac for his service to the grand jury system and our Association. Karen said that Lou Panetta, Monterey County, has accepted her request that he fill the vacated term. She will submit an action item to be considered by the Board at the October meeting. Lou is a professor at the School of Business at Cal State-Monterey Bay, was the 2014-15 Foreperson of the Monterey County Grand Jury and joined the training team last year. Secretary Ragan has forwarded Lou the Directors Handbook. Karen is very pleased that she was able to fill the vacancy so promptly and with someone who is so well qualified.

SB 1292 has died. Karen hasn't heard back from Dillon Gibbons, CSDA, yet but will be writing to him again later this week. She will share training materials with him to show that CGJA is stressing the importance and value of conducting exit interviews. She hopes that she will get a response that CSDA is electing not to reintroduce SB 1292. A CGJA focus group has conversed with the Orange County Independent Association re their concerns about possible legislation. Marsha has been continuing to have contact with them. Marsha reported that the Orange County Association believes that CSDA will come back with legislation this year and would like to work with CGJA in their dealings with CSDA. A good use of our time might be to put together statistics on responses to findings. Orange County did a preliminary study of 10-12 years of reports in their County and found that a majority of findings and recommendations were agreed to. They declined to gather results for the rest of the State.

Karen has been working on a curriculum update for the Report Writing Workshop manual. She is now gearing up for a second appearance at the November PJ Conference--the outcome will be reported at the upcoming Board of Directors' retreat.

Approved 10-25-16

The retreat will be on Friday, November 4, 5-8 P.M. Karen would like to discuss member recruitment and retention and membership levels, and how to support our chapters--two of our goals for this year. Orange County has requested some time to speak to the Board re the CSDA legislation. Medsie suggested that another topic could be improving the website and store--making it more user friendly. Lloyd asked that the annual conference be discussed; we don't seem to be getting much support from Chapters to sponsor. We need to take a serious look at this, especially for 2017. An evaluation sheet will be included in the AC packets asking attendees if they want yearly or biannual conferences. Karen will circulate an email to the Board seeking additional input for retreat agenda topics. The retreat will include outgoing directors and newly elected directors. The new directors will be given a heads up about the retreat so they can plan accordingly. Marsha said that the Spring retreat has been booked for Saturday, April 1--we should get a head count to make sure that day works. The other possibility is to have the retreat precede, rather than follow, the Train-The-Trainer workshop; however, hotel rates are significantly higher on weekdays.

(D-2) Vice President/Treasurer/Secretary - Bell/Bolin/Ragan: There were no reports from the Vice President, Treasurer or Secretary. Marsha said that Medsie did a wonderful job this training season with the finances.

(D-3) Legal and Legislative Resources Committee (LLRC) - Chair Johnson: Vice Chair Jahr said there were no minutes since the Committee had no formal meeting this month but continued to respond to questions from jurors and court personnel.

(D-4) Public Relations Committee (PRC) - Chair Ragan: The minutes are self explanatory.

(D-5) Membership Relations Committee (MRC) - Chair Knowles: Vice Chair Sommer said that the MRC activity was covered in the minutes. Medsie asked for clarification about the lost IM list mentioned in the minutes. Barbara asked that she speak to Dianne Hoffman about that topic. Andi said she has a list of the 200 IMs she inputted and can provide that to Dianne.

(D-6) Training Committee (TC) - Chair Caranci: The minutes of the September 26 meeting were emailed to the Board today. The last 3 training venues were in September and went very well. The counties appreciate CGJA coming to them to provide training. Most documents on the website have been updated. The Committee is in full gear for the 7 upcoming Report Writing Workshops. They are working hard on the curriculum update so that the material can be sent to the printer. Marsha contacted the 58 counties to remind them about the workshops and the response has been overwhelming. We have already met about half of our expected attendance. With regard to the scholarships that have been extended the last couple years, they have been covered within the training budget without having to be taken out of the scholarship line item. Medsie, Dianne and Marsha can talk about this off line or at the next Finance Committee meeting.

(D-7) Finance Committee (FC) - Chair Bell: The IRS filing for chapters has been submitted. Committee Chairs will be provided with their portion of the budget to be used to make budget requests for 2017. The goal is to approve the 2017 budget in November since we will probably not meet in December.

(D-8) Nominations & Elections Committee (NEC) - Chair Lewi: Vice Chair Caranci reported that the ballots were mailed and are due October 1. Given that there are no ballot measures or contested races it will be interesting to see what kind of turnout we get. The League of Women Voters will count the ballots on October 4. In response to a question, Karen formally appointed the following individuals to the Teller Committee: Jerry Lewi, Chair, Audrey Lynberg and Bette Flick. Karen will confirm this in writing to the Committee. Marsha also mentioned that the three member Committee will witness the ballot counting. The NEC is pleased to present an excellent slate of officers - Andi Winters, President; Lloyd Bell, Vice President; Medsie Bolin, Treasurer; and Jim Ragan, Secretary. Jim's term will be for one year since he is termed out in 2017. Andi will have the support of the current officers and the outgoing President. The election of officers will be handled by the new Board at the Friday, November 4 retreat. Jerry Lewi will handle that election as chair of NEC. Nominations from the floor will be entertained as well. Marsha advised the Board that revisions were made to the Policies for the NEC.

Approved 10-25-16

Lloyd asked about IMs who were sent ballots. Three IMs made \$30 donations and there was some question as to whether this was a donation or dues. Medsie explained that there was some indication that these IMs intended the \$30 to be dues and since they paid the \$30 before the eligibility deadline, the 3 individuals were sent ballots. This is an area that perhaps needs some clarification. Lloyd was concerned that an IM hasn't yet completed a term as a grand jury; however, Karen said that per the Bylaws a voting member must be serving or have served on a grand jury.

(D-9) Awards Committee (AC) - Vice Chair Landi: The minutes are self explanatory. The Committee met this month and also, decisions have been made with regard to the recipients of the EIR awards and the Rolando Award.

(D-10) Annual Conference Committee (ACC) - Chair Bell: The ACC has a volunteer editor for the program. Committee Chairs are requested to submit their annual reports soon so that they can be put in the proper format in preparation for printing. We are still experiencing some issues with on-line registration. If anyone hears of these problems please alert Lloyd, Medsie and Jerry. To date we have 16 registrations; 59 to go to meet our estimate. There will be another appeal in the October Journal. Anyone wishing to make a donation for which they would like to be recognized in the program, are asked to do so by October 1.

(D-11) Ad Hoc Committees (as necessary) None

(E) Action Agenda  
None

(F) Director Comments - Jahr  
Marsha said she was contacted by Anton Jungherr of the California League of Bond Oversight Committees (CalBOC). He contacted Marsha because CalBOC is working with the Little Hoover Commission, which reported on bond oversight committees in 2009 and plans to do another study. There is concern that people serving on bond oversight committees need more training. Anton talked to Marsha about trying to mount a training program. He would like to emulate our training program and perhaps borrow from us. They are interested in good governance considering that the committees oversee large sums of funds. Marsha will keep the Board informed on any additional conversations.

Karen reminded the Board to read the informational items included in the meeting packet. The list of tasks for October notes that results of a financial review will be presented at the AC. There was no financial review this year.

(G) Adjournment

The meeting was adjourned at 8:12 P.M.

Submitted by  
Joann Landi for  
Jim Ragan, Secretary