

**California Grand Jurors' Association
Board of Directors Meeting – June 22, 2010
MINUTES**

Call to Order & Roll Call:

The roll was taken and the meeting began at 7:03 P.M.

Present: Caranci, Haxton, Hern, W.Hofmann, MD., Lazenby, Noce, North, Small

Absent: Hoffman, D.(ex), Landi (ex), Lewi (ex), Wylie

Also: Meredith Avery, Dan Mufson, Ed O'Neill, Sarah Simpson

Agenda and Comments:

B-1 Agenda Approval: Noce

A motion was made and seconded and unanimously passed by voice vote to approve the Agenda.

B-2 Member Comment (maximum 10 minutes total)

Director Haxton expressed his view regarding the CGJA practice of only issuing mailing addresses and phone numbers regarding membership communications. Email addresses are presently not distributed. The past membership application did not address the CGJA having permission to use member's email addresses. The present membership application form does. Director Haxton plans to review this issue in more detail.

Consent item

C-1 Approval of 5/25/10 Board Meeting Minutes: Landi

C-2 Acknowledge approved Committee Minutes and reports in meeting packet: Noce

C-3 Approve Shasta Co. Chapter Bylaws (Copy of Bylaws): Mufson

C-4 Approve Contra Costa Co. Chapter Bylaws (Copy of Bylaws): Mufson

C-5 Approve 2010 Retreat Form (2010 Retreat Form): Noce

A motion was made and seconded and passed by voice vote to approve the Consent Agenda.

Officer and Committee Chair Reports: Any minutes submitted by a committee were in the meeting packet.

D-1 Legislative Affairs Committee (Response to Santa Cruz Co. Grand Jury) (Response from Sam Cannon re AB 1906) – Trautman: No report.

D-2 Public Relations Committee (March 16, 2010 Meeting Minutes) (April 20, 2010 Meeting Minutes) – Lewi: Director North reported on the progress of the Humboldt Co. recruiting videos. A local viewing is scheduled in July. * Osher programs are on schedule for San Diego Co. and Humboldt Co. * A reminder to all directors to submit a Grand Jury Achievement final report. A few have been received to date.

D-3 Membership Relations Committee (Minutes 5-8-10) (Minutes 6-12-10) – Mufson: The CGJA has received its first complimentary membership applications forms from the San Diego Co. Grand Jury training seminar. The committee is very encouraged that the new program will be a success. * A report on the Santa Barbara Co. pending Chapter status was given. Presently it is on hold.

D-4 Training Committee – Avera: Director Caranci reported on the recent successful training in San Diego Co. The committee and their trainers are ready for the many 2010 training seminars that will occur throughout the state in the coming month of July.

D-5 Finance Committee (YTD June 2010) (Balance Sheet June 2010) – Caranci: Recent financial updates are included in the agenda packet.

D-6 Nominations-Election Committee – D. Hoffman: A plea from the committee was recently sent out requesting Director candidates from the North Region to the board. Director North will send in a candidate from Humboldt Co. * MRC Chair Mufson expressed the need for the CGJA to re-evaluate the current region structure suggesting the possibility of adding some counties from the Central Region to the North Region. This will be further explored by Director Mufson.

D-7 2020 Annual Conference Ad Hoc Work Group (Conference Progress Summary May 2010) (Tentative Conference Schedule) – Avery: Chair Avery presented an updated report and responded to a few questions regarding the program schedule which should be finalized shortly. * All 58

county grand juries have been invited to the conference * The program book is in progress and a request for bios needed is being addressed. * The chair has recently been informed by the court that the San Diego Grand Jury will attend and possibly some alternates also depending on finances available. * President Noce announced that the CGJA presently has two possible candidates to host the 2011 Annual Conference. Director North added that Humboldt Co. may also be a candidate.

D-8 Publications Work Group – Sitton: No report.

D-9 Review Committee – McKown: No report

D-10 Angelo Rolando Ad Hoc Committee – Mattea: No report

D-11 Daye Index Work Group (Report 6-8-10) – Baker: No report. A director expressed that in the recent report it was mentioned a possible sales of the Index. The President is unaware of any present pending sales of the Index since the approval of the Index is pending board approval after it has been reviewed for accuracy. President Noce also stated that a review of the Index has been completed and after changes and corrections are made the Index will be presented to the board for approval.

D-12 Archive Work Group – vacant: No report

D-13 Bylaws Review Ad Hoc Committee – Hern: Chair Hern offered to open the proposed bylaw revisions to the board for discussion. President Noce asked that this item be moved to after the Director's Comments so that other items of business could be completed.

D-14 Excellence in Reporting Work Group – Simpson: Chair Simpson stated that the committee has received only one candidate to date. Several board members made comments that their counties are in the process of submitting candidates.

D-15 Central Information Ad Hoc Committee – North: No report. Director Lazenby asked Director North to continue working on creating an online secure website where CGJA private information can be stored since there is a real need to do so since present paperwork is growing constantly and is a nuisance to store. Director North agreed to do so.

D-16 Executive Committee – Noce: No report.

D-17 Steering Committee – Noce: No report. Director Hern asked that a Steering Committee meeting be scheduled before the August 2010 board meeting so that the proposed bylaws revisions concerns can be addressed in more detail with Directors and Standing Chairs. President Noce agreed to do so as soon as the training seminars are completed in the month of July.

D-18 CGJA Chapter Member Award Work Group – Haxton: No report.

D-19 Grant Writing Ad Hoc Committee – O’Neill: No report.

D-20 CGJA History Ad Hoc Committee (CGJA History Ad Hoc Committee Report June 2010) – Lynberg: President Noce brought attention to the board that the committee has asked for suggestions as to where the CGJA wants to store the material being gathered by the committee.

D-21 CGJA President – Noce: No report

D-22 CGJA Vice President – North: Vice President North stated that the board teleconference meeting tonight using the Dim Dim service rather than our contracted provider was a success and will be a major cost savings to the CGJA once we officially switch providers. Vice President North will present a motion at the next board meeting regarding changing providers.

D-23 Secretary – Landi: No report.

D-24 Treasurer – Lazenby: Director W. Hofmann asked where the legal fees will be identified in our financial reports. Treasurer Lazenby stated we have received a billing from our attorney (under the \$500.00 approved maximum) that will be identified in the next financial report in August.

D-25 Database Manager – Kenk: No report

D-26 Finance Review Committee – Johnston: No report

D-27 2010 Grand Jury Survey Work Group – Sommer: No report.

2-28 2010 Teller Committee – Kenk: No report.

Action Agenda

E-1 President's recommendation for chair of the Awards Committee.

Tony Noce, CGJA President

Recommended Action: Ratify CGJA's President's recommendation of member Betty Mattea as chair of the CGJA Standing Awards Committee.

The motion was unanimously approved by voice vote. The chair will proceed with selecting a committee that will make preparations such as policy making and committee structure in the coming months prior to 01-01-11. The committee will absorb present awards committees as sub committees starting January 01, 2011.

Directors Comments

-The President thanked the board and chairs for their continued support and hard work as the CGJA prepared for the training of new grand jurors throughout the state.

-Vice President North commented on the successful use of our new teleconference site.

Officer and Committee Chair Reports-continued item D-13 Bylaws Review Ad Hoc Committee – Hearn

Chair Hearn opened up the floor for comments regarding the revised bylaw motion forthcoming to approve the revisions formerly received and recognized by the board previously. Hearn stated that she has received comments from Director Lewi and Director Lazenby regarding concerns about conducting business at the annual conferences. Director Small stated that he will be forwarding his thoughts to Hearn since he has past experience in structuring bylaws for non-profit organizations. Hearn stated that the board should address each proposed change individually and accept or reject each item and not look at the motion as to having to be accepted or rejected in whole. Hearn believes that the CGJA organization needs to review their Policy Manual also. President Noce stated that he will propose this to the board as soon as the bylaws revisions are acted on and concluded.

Adjournment

A motion was made and seconded and passed to adjourn the meeting at 8:15 P.M. The next regular meeting is August 24, 2010

Information Items Submitted Directly by Sponsor

H-1 Committee Roster: Kenk

H-2 CGJA Critical Dates Reminder: Noce

H-3 IRS Letter dated May 7, 2010 pages one and two: Noce

Submitted by Tony Noce

*CGJA Secretary was excused for the meeting and the above minutes were prepared by the CGJA President Tony Noce. The meeting was not tape recorded.