

California Grand Jurors' Association
Board of Directors Meeting – May 22, 2012

MINUTES

Call to Order & Roll Call:

The roll was taken and the meeting began at 7:03 P.M.

Present: Boultinghouse, Caranci, Hern, Landi, Mufson, North, Ragan
Absent: Hoffman, Jahr(ex), Lewi(ex), Small(ex), Trautman(ex), Walker

Agenda and Comments:

B-1 Agenda Approval: North

A motion was made by Director Hern, seconded by Director Landi and passed by voice vote to approve the Agenda.

B-2 Member Comment (maximum 10 minutes total)
None

Consent Item

C-1 Approval of 4/24/12 CGJA Board Meeting Minutes: Landi
C-2 Acknowledge Committee Minutes and reports in 5/22/12 packet: North
C-3 Confirm appointment of Bonnie Kenk to Nominations-Election Committee: North

A motion was made by Director Hern, seconded by Director Boultinghouse and passed by voice vote to approve the Consent Items.

Officer and Committee Chair Reports:

D-1 Legal and Legislative Resources Committee (LLRC) – Trautman: In anticipation of his absence, Director Trautman circulated the following email on 5/15/12:

“LLRC’s memo re AB1133 and 1144 and our AB622 has been mailed to all 58 counties grand juries. We are assisting the AC Committee in putting together a County Counsel/DA Panel to discuss how they interface with their GJs and how we can help them. By the end of May we will have finished the update of the Compendium for printing. We turned down a request that we carry-on a ‘best practices’ project started by a Nevada County grand juror to standardize the way grand juries investigate governmental agencies. (We are not in the business of telling GJs how to go about their business.) We continue to receive and respond to inquiries from grand juries. April was a very busy month for us.”

Director Hern said that the Committee is very busy.

D-2 Public Relations Committee (PRC) – (Lewi): In anticipation of his absence, Director Lewi circulated the following email on 5/22/12:

“Journal deadline is tomorrow and we could use some more input. I’m hoping we’ll get an article regarding the annual conference. We continue to improve the website. 2012 Training information is now posted. The 2012 EIR application was posted but has been taken down as the May 15th deadline has

passed. But all past winners are now posted. We also have a new page for the Grand Jury Achievement Report and hope it will lead to more inputs. The latest came from my city and county. We reprinted the tri-fold CGJA information brochure when copies printed on a home printer turned out to be of poor quality. Leads to the idea that we may need a policy determination that the printing of all publications should be the responsibility of the responsible committee and not the Publications Committee. Still working on plans for widespread distribution of our education package and have made some tentative decisions that will be reported next month.”

The President said we continue to improve the website as we learn about what can be done. Director Lewi is structuring a survey that can be filled-in on the site. We are working on defining the most appropriate market for distribution of the California Grand Jury System book.

Director Caranci said that we may want to consider having the Publications Committee keep the Board abreast of their activities or to place them under the wing of a Standing Committee like Public Relations.

The President mentioned that there is a Northern Regional meeting planned for August 18th and he has developed a draft document regarding same.

D-3 Membership Relations Committee – Mufson: They will be updating the member interest portion of the membership form. Director Mufson asked everyone to look at the form and provide him with any suggestions for improving the form. There is significant interest in chapter formation. In regard to the statement on various forms about not sharing member information with outside sources, MRC has developed a statement. The disclaimer statement will be expanded to state that we will not share your information with other organizations. It was pointed out that someone may construe that to mean that the information would/could be released to an individual. Director Boultinghouse suggested we look at other organizations disclaimers to see what is commonly used. Director Hern felt that the broader the disclaimer, the better. She offered to check with other non profit and for profits to investigate a common disclaimer.

In response to a question, Director Mufson said he is placing an article in the next Journal encouraging Introductory Members to become regular members.

D-4 Training Committee – Caranci: The Committee is very busy now. The first seminars are just four weeks away.

D-5 Finance Committee - Ragan: The Committee is dealing with reconciling the accounts; should be resolved within the next month.

D-6 Awards Committee – North for Mattea: All the subcommittees are doing their work. There are 4 EIR submissions. The deadline was May 15th. One Director mentioned that her County was planning to meet in June to work on a report submission. The cutoff date was about 2-3 months earlier this year. It was noted that last year there were 14 reports offered for consideration. Director Boultinghouse suggested that the Awards Committee be consulted to determine why the date was moved up this year. The President offered to talk to the Awards Committee Chair and the EIR Chair to request an extension. If they concur he will see that an article is placed in the Journal going to press at the end of the week.

Ad Hoc Committee Reports (as needed)

D-7 Policy Manual Subcommittee – Hern, Jahr, Landi: The Committee will begin in June. Director Caranci said that Director Jahr has been extraordinarily busy working on Training Committee business.

D-8 2012 Annual Conference Committee - Boultinghouse/Trautman, Program Co-Chairs: The Committee has met twice via teleconference. The tentative theme is CGJA, beyond our cocoon. There are actually more proposed panels than there is time. The Board meeting will be on November 14 from 4-6 P.M. Following that meeting will be a chapter officers meeting from 6-8 P.M..

Suggested panels: history of CGJA, chapter dynamics, county counsels, explanation of CGJA awards along with the presentation of awards, chapter war stories, CGJA website, update on AB622, etc. Staffing the panels will be done once they are defined. They are attempting to have Gavin Newsom as a keynote speaker. He is not available on November 15 and we have not yet determined if he may be available for a breakfast or closing speech on the 16th.

D-9 Nominations-Elections Committee - North: The deadline for candidates to declare is June 1st. The Northern Region is the more difficult one to find candidates. There are currently 3 candidates in the Southern and Central Regions. The President has received feedback from the Board regarding potential officers for 2012-14.

Action Agenda

E-1 Request to fund Public Service Announcement (\$1,600)

Director Boultinghouse

Recommended Action: That the Board approve the \$2,000 expenditure. At the March Board meeting, Jerry Lewi had stated that the funds might come from the Zepp Fund which is earmarked for educational purposes.

Director Boultinghouse mentioned that this was discussed at a previous meeting. Gavin Newsom has agreed to do a 30 second PSA speaking about the merits of the grand jury. The script will be approved by the President and PR Chair working with Lt. Governor Newsom and Ken Maley. Mr. Maley will get the word out to his numerous contacts that this message is available. The PSA can be run on YouTube, on our Facebook page, used for presentations, etc. Director Boultinghouse thinks this is just a step above the usual PSA. The quote for the project is \$1,600. At the January meeting Director Lewi mentioned the possibility of this be funded by the Jack Zepp bequest.

Director Ragan said that he doesn't see what this is going to do for CGJA and where it will go once it is completed. It has not been decided whether or not Gavin Newsom will be identified as the Lt. Governor or not. The President said that with Ken Maley's background, he has the ability to get the PSA aired. President North pledged \$100 for the project.

The motion was passed by voice vote. Director Landi suggested that there be a trailer acknowledging that the PSA was made possible by a bequest from Jack Zepp.

E-2 Confirm formation of Yuba County Chapter (see H-5)

Director Mufson, MRC Chair

Recommended Action: Move to accept new Yuba County Chapter
Nine jurors from Yuba County have joined CGJA and have petitioned to become an affiliated chapter. The motion was approved unanimously by voice vote.

E-3 Authorize Executive Committee re Jack Zepp Lifetime Achievement Award nominee

President North

Recommended Action: Move to authorize Executive Committee to consider the nomination for the Jack Zepp Lifetime Achievement Award.

The President received a nomination for the Zepp Award and per our Policies, the Board handles consideration of the nominee. The nominee is a member of the Board and the President asked that the

Board defer consideration of the matter to the Executive Committee. The action was unanimously passed by voice vote.

Adjournment

The meeting ended at 7:51 P.M. The next meeting is June 26, 2012.

Information Items Submitted Directly by Sponsor

- H-1 Critical date reminder: North
- H-2 Budget/Actual - April, 2012: Hoffman
- H-3 Balance Sheet: Hoffman
- H-4 Public Service Announcement – estimate of cost: Boultinghouse
- H-5 Yuba County Chapter draft Resolution: Mufson

Submitted by,
Joann Landi