

California Grand Jurors' Association
Board of Directors Meeting – June 26, 2012

MINUTES

Call to Order & Roll Call:

The roll was taken and the meeting began at 7:03 P.M.

Present: Boultinghouse, Landi, Mufson, North, Ragan, Small, Trautman, Walker
Absent: Caranci(ex), Hern(ex), Hoffman(ex), Jahr(ex), Lewi(ex)

Agenda and Comments:

B-1 Agenda Approval: North

A motion was made by Director Small, seconded by Director Trautman and passed by voice vote to approve the Agenda.

B-2 Member Comment (maximum 10 minutes total)
None

Consent Item

C-1 Approval of 5/22/12 CGJA Board Meeting Minutes: Landi

C-2 Acknowledge Committee Minutes and reports in 6/26/12 packet: North

A motion was made by Director Small, seconded by Director Trautman and passed by voice vote to approve the Consent Items.

Officer and Committee Chair Reports:

D-1 Legal and Legislative Resources Committee (LLRC) – Trautman: LLRC has not been terribly busy in May and June except for completing the Compendium updates. Thanks to Karin Hern, Ralph Johnson and Kathy Wylie for getting it done. They will be printed in time to be available for the first training seminars. LLRC has been assisting with putting together a county counsel panel for the Annual Conference. They have filed a couple responses to inquiries from grand juries and have received a couple interesting requests from people who apparently don't know much about the grand jury system in California.

D-2 Public Relations Committee (PRC) – (Lewi): The President reported that work continues to improve the website. He asked Director Trautman to consider compiling a piece on the rule of two. We get about 35 viewers for each blog item and we continue to pick up Facebook followers even without advertising. Director Mufson said that he is still confused with the buttons across the top of the page and those down the left margin. The President said he will be happy to receive any suggestions that will help simplify the site and said that it is a work in progress. We have the internal ability to make changes. Director Ragan agreed with Director Mufson's concerns.

D-3 Membership Relations Committee (MRC) – Mufson: This is the busy time the MRC. The Committee makes personal contact with Introductory Members. There are a number of counties that have expressed an interest in starting a chapter. There are 285 voting members as of today and 23

Chapters. One of the things MRC has been working on is alerting counties that have chapters with fewer than 5 members; we are seeing some signs of progress. There has been some personal contact with King, Monterey and Nevada Counties. Sacramento County has increased their CGJA membership. There has been no response from San Benito County. Solano County is expected to hold a meeting July 10. Director Mufson is hopeful that we will add more chapters this year. We're making progress and the organization is slowly growing. Director Walker said he is meeting with the Tulare Grand Jury in July.

D-4 Training Committee – Trautman for Caranci: The Committee is off and running in both the south and north. The revised program and format will work very well.

The President said that a member of the Los Angeles Court is attending the San Bernardino training. He reported that he spoke to the outgoing and incoming jury pool in San Diego.

D-5 Finance Committee - Ragan: The Committee has a couple questions that they are working on but they are not critical to the financial health of the organization.

D-6 Awards Committee – Mattea: The President said that he is arranging for a proper award for the recipient of the Jack Zepp Lifetime Memorial Award. Director Small reported that Betty Mattea has encouraged members of the Committee to remain for another year. This will help to really establish the policies going forward.

Director Boultinghouse said that Mariel Geiss is willing to present the Robert Geiss Excellence in Reporting Award again this year. Director Small will relay this information to the Committee.

Ad Hoc Committee Reports (as needed)

D-7 Policy Manual Subcommittee – Hern, Jahr, Landi: No report.

D-8 2012 Annual Conference Committee – Boultinghouse, Trautman, Shepp & Mufson: Director Trautman reported that the Committee has met several times. They plan to have 5-6 panels; one with county counsels and how they are different in each county. Karen Jahr will chair that panel. There will be a panel discussing investigations by the media and the Little Hoover Commission. CalWatch has agreed to send two journalists and they are attempting to secure a Little Hoover Commission member. There will be discussion about what these various organizations do. There will be a panel based on the AB622 surveys. Director Mufson is putting a panel together on chapter dynamics; the birth of a chapter, the adolescence and the death or near death. Director Boultinghouse is chairing a panel on outreach—educational outreach, partnering, how to get the word out about the grand jury and the grand jury process. There will be a short panel on the history of CGJA; perhaps chaired by Ron Miguel. A number of dignitaries have been lined up for welcoming comments and swearing in newly elected directors. They are having a reception and wine with dinner. This year there will be no speakers just the CGJA awards. The Committee's next meeting is July 11th.

D-9 Nominations-Elections Committee - North: The deadline for nominees to confirm is June 30th. There are 4 candidates in the North, 3 in Central and 3 in the South. Campaign statements are due by the end of July. Bonnie Kenk will handle the ballot mailings again this year. The committee will be meeting to discuss an officers slate.

Action Agenda

E-1 Re-approve request to fund Public Service Announcement (\$1,500) from the Jack Zepp fund
President North/Director Boultinghouse

Recommended Action: The action taken at the May 22, 2012 meeting did not have a second.

Thus, the Board should re-approve the request for PSA funding.

The action was unanimously approved by voice vote. Director Boultinghouse said they have two proposals from Ken Malley. One is a 30 second recruitment spot and the other is a 60 second script. Mr. Malley hopes that Gavin Newsom will film both spots for \$1,500. The President said they are very well scripted and both would drive traffic to our website.

E-2 Reorganize committee structure by placing Publications under the Public Relations Committee
President North

Recommended Action: Move to reorganize the committee structure making Publications a subcommittee of the Public Relations Committee for continuity of CGJA branding.
Tabled by President.

E-3 Define policy for release of member contact information upon request by a CGJA member
President North

Recommended Action: Move to define Policy as follows: (1) CGJA will strive to protect its membership list (member names, addresses and voting rights) as a corporate asset; (2) CGJA will comply with CA law in response to a demand for the membership list from a member in good standing; (3) CGJA will make a reasonable charge for compliance with a legitimate demand for the membership list. Current charge to be \$50; (4) CGJA will consider each demand and offer reasonable alternatives where appropriate; (5) The membership list will only be released in written form; (6) A cautionary statement will accompany the release of the membership list referencing the CA Corporations Code remedies for misuse; and (7) Contact disclaimer on CGJA Membership Form and Introductory Membership Form to read *“The California Grand Jurors’ Association (CGJA) will not knowingly provide, sell, trade, transfer or in any other way deliberately reveal any such private member information to any part outside of CGJA.”*

The President would like to table this action as well because he believes the entire Board should participate in the discussion. He thinks it is reasonable for CGJA to charge a fee. Director Small said the fee should reflect a reasonable charge to prepare and deliver the list. Director Landi mentioned that the last time a list was released the charge was \$25.00. Director Ragan believes that it should be a per member charge. Director Trautman said the California Supreme Court states that a fair charge is what it costs to produce—copying costs, clerical cost and postage

As stated above, the President tabled this action. However, he felt that we need to address the matter of cost and he amended #3 of the motion to indicate that the fee is \$25. Director Trautman called the question. Amended item #3 passed by voice vote; Director Boultinghouse abstained.

Adjournment

The meeting ended at 8:06 P.M. The next meeting is July 24, 2012.

Information Items Submitted Directly by Sponsor

- H-1 Critical date reminder: North
- H-2 Budget/Actual - May, 2012: Hoffman
- H-3 Balance Sheet: Hoffman
- H-4 Public Service Announcement (May action): Boultinghouse
- H-5 John Sitton resignation

Submitted by,
Joann Landi