

Minutes of Regular Meeting of the CGJA BOARD OF DIRECTORS

Tuesday, November 26, 2013, 7:00 PM

AGENDA: Call: 661-673-8600 Pin: 313329#

A.	Call to Order & Roll Call Trautman, Boultinghouse, Caranci, Greenberg, Hern, Hoffman, Jahr, Lynberg, Monaco, Mufson, North, Ragan , Jerry Lewi for PR	Trautman/Ragan
B.	Agenda and Comments	
B-1	Agenda Approval: 1 st Karen and 2 nd John - Unanimous Vote	Trautman
B-2	Member Comments (maximum 10 minutes total)	
C.	Consent Items	
C-1	Approve CGJA Board Minutes 10/27/13 Correction at D -7 Shepp will meet, not if - Karen move Unanimous	Ragan
C-2	Approve Annual Meeting Minutes 10/28/13 – Hold til December	Ragan
C-3	Acknowledge Committee Minutes in 11/26/13 packet – Beate move	Trautman
D.	Standing Committee Chair Reports	
D-1	Legal and Legislative Resources Committee - LLRC not busy last month, one reply re response, FAQ review	Jahr
D-2	Public Relations Committee – New journal in Masini’s hand, looking into improvements in print quality, PR looking at Publications Policies, Website issues and progress on improvements and possible cost Lewi leaves	Ragan (Lewi)
D-3	Membership Relations Committee – schedules for visitation at chapter meetings and regionals, need to follow through on these commitments, let Beate know if you go and the chapter president know you are coming. Glenn has the correct number of CGJA members, no results on Stanislaus, Plumas is working on chapter creation. Beate will follow up on leads from Marsha on northern desires to create chapters, Regional meeting in Bay area and one to be held in Central area.	Boultinghouse
D-4	Training Committee - added 3 new members to TC, 6 RWW are finished, evals are high, 226 registrations, 3 new trainers	Caranci
E.	Action Agenda	
E-1	Approve/Confirm Committee Chair Appointments – Approved	Trautman
E-2	Approve/Confirm President’s Appointment of Karen Jahr to Executive Committee – Replacement for Hern - Approved	Trautman
E-3	Authorize Training Committee Consulting Agreement – issue of employee v consultant, issue of E&O insurance Amendment approved. Approved voice vote – Monaco off	Caranci - RECOMMENDED ACTION: To approve the proposed contract with Consultant John Monaco to provide such services for the first year (contract attached) with any modifications agreed to by consultant and executive committee within the next two weeks. (Dec 10)

E-4	Approve Retaining a Consultant – Approved voice vote – Monaco off	Caranci
E-5	Authorize Production of New Training Video – Approved voice vote Lynberg off	Caranci
D-5	Finance Committee – Budget in works to be submitted in January as no Board meeting in December. Revisiting Refund Policy and Privacy Policy to be ready for January, Tax Exempt status – one wrong EIN, and one chapter needs help with bank account, Tax forms questions are being addressed, A draft chapter formation guide is being worked on. Caranci and Mufson approve of the idea, Beate agrees	Monaco
D-6	Awards Committee – Working on budget with John, work on the improvement of awards for presentation	Mattea/Mufson
D-7	Annual Conference Committee – submission of minutes, Dan wants us to review the graphs that were submitted as a part of the submission by the committee. Need to improve EIR presentation and make its improvement a topic for the retreat in March. The meeting of chapter officers and dinner may well be the “open forum” and folks seemed to leave during that portion of conference so we may want to revamp that portion.	Shepp
(Ad-Hoc Committee Reports - as needed)		
D-8	Education Committee – missing minutes, will be meeting with the SF board of education Dec 3, will be distributing books and will have a ppt presentation. Siskiyou told Marsha about sitting GJ going out to Schools and will give us a report.	Boultinghouse
F.	Directors’ Brainstorming Session	Directors
G.	Adjournment	
H.	Information Items Submitted by Sponsor	
H-1	Annual Calendar of Critical Dates	Ragan
H-2	Budget v Actuals, through October 2013	Hoffman
H-3	Balance Sheet, through October 2013	Hoffman

Next Regular BOD Meeting (teleconference) – **Next meeting January 28, 2014 – 7:00 PM**

These minutes are respectfully submitted by Dianne Hoffman (a poor sub for Ragan) and corrections are gratefully accepted.