

**California Grand Jurors' Association**  
**Board of Directors Meeting-March 16, 2014**

**MINUTES**

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**A. Call to Order & Roll Call**

The roll was taken, and the meeting began at 7:00 PM.

Present: Directors Boultinghouse (president), Bolin, Caranci, Hern, Hoffman, Jahr, Lynberg, Monaco, Mufson, Ragan; Member (soon to be Director) Beckie Jennings

Absent: Director Dame' Shepp (excused)

**B. Agenda and Comments**

B-1 Agenda Approval: Boultinghouse

Hoffman moved, Caranci seconded, and the Board unanimously approved the agenda as submitted.

B-2 Member Comments

None

**C. Consent Items**

C-1 Approval of the CGJA Board Minutes, 02/25/14: Ragan

C-2 Acknowledgement of Committee Meeting Minutes and Reports in the 03/16/14 board meeting packet: Boultinghouse

Hern moved, Hoffman seconded, and the Board unanimously approved the two Consent Items.

**D. Standing Committee Chair Reports**

D-1 Legal and Legislative Resources Committee (LLRC)

Chair Jahr said CGJA started publishing the *Grand Jury Law Compendium* in 2004 under a license with Thomson Reuters, a media firm. LLRC is now exploring with Thomson Reuters the possibility of obtaining a no fee license.

D-2 Public Relations Committee (PRC)

Chair Ragan said PRC is continuing to add to the CGJA website.

D-3 Membership Relations Committee (MRC)

Chair Boultinghouse mentioned the Fresno (March 7) and Sacramento (April 5) regional meetings and that there is a new CGJA chapter in Solano County.



D-4- Training Committee (TC)

Chair Caranci said that the training team had just completed a successful Train-the-Trainer Workshop. There are now 19 trainers. One highlight of the workshop was the "premier" of the new training interviewing video, which received rave reviews. Free popcorn added to the experience. With respect to administrative support, she said that John Monaco resigned from his contract on March 2 to concentrate on our CGJA responsibilities. TC is now searching for a new contractor.

D-5 Finance Committee (FC)

Chair Monaco said there was nothing to report other than what is in the committee's meeting minutes.

D-6 Awards Committee (AC)

No report.

D-7 Annual Conference Committee (ACC)

2014 Annual Conference chair Lynberg distributed the conference framework.

Ad-Hoc Committee Reports

D-8 Education Committee (EC)

Chair Boultinghouse said that at the next Board meeting she would report on the educational pilot program at Balboa High School in San Francisco.

D-9 Nominations-Election Committee (NEC)

Boultinghouse said that she had placed an article in the Journal and sent letters to chapter presidents about nominations to the CGJA Board with two-year terms starting in November 2014.

E. Action Agenda

E-1 Ratify President Boultinghouse's appointment of Beckie Jennings to the CGJA board to fill the vacated North Region term to its completion in November 2015.

Motion approved unanimously, 10-0. Following this vote, Jennings became a member of the Board and therefore eligible to vote on all Board actions from this point forward.

E-2 Approve the Chapter Formation Guide.

The Finance Committee and Membership Committee have joined in creating one comprehensive document, the Chapter Formation Guide, which explains the entire process of becoming a chapter and maintaining status as a chapter. The Finance Committee and Membership Committee have approved releasing it to the membership as is. This will save committee members much time. It maps out a clear path to those who wish to start a chapter.

04/10/14 Approved

Hern pointed out some inaccuracies. The second paragraph of page 2 says that CGJA gives chapters corporate status. It does not. This statement must be removed. With respect to item 2b, page 9, a chapter must file Form 100 with the state only if the chapter itself is incorporated this must be changed.

Motion approved 10 yes, 1 no, 0 abstain, accepting the changes proposed by Hern.

**F. Directors' Brainstorming Session** (none)

**G. Adjournment** (10:16 AM)

Respectfully submitted,  
Jim Ragan, Secretary