

# California Grand Jurors' Association Board of Directors Meeting August 27, 2019

## MINUTES

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### A. Call to Order and Roll Call

The roll was taken, and the meeting began at 7:00 PM.

Present: Directors Larry Herbst, Lloyd Bell, Marsha Caranci, Jerry Kunkle, Chuck MacLean, Lou Panetta, Barbara Sommer, Andi Winters, Ron Zurek; Parliamentarian Jim Ragan, LLRC and BPRC Chair Karen Jahr, Member Diane Lloyd (arrived mid-session).

Absent: Travis Gibbons, Rich Knowles (excused), Joann Landi (excused).

Quorum is present.

### B. Agenda and Comments

B-1 Agenda Approval: Herbst

Board members unanimously approved the agenda.

B-2 CGJA Member Comments - none

### C. Consent Items

C-1 Approve Regular Board Meeting Minutes, 6/25/19: Sommer

C-2 Acknowledge Committee Minutes and other documents in 8/27/19 meeting packets: Herbst  
Board unanimously approved the consent items.

### D. Officer and Committee Chair Reports – see committee minutes in packet for details on current activities

D-1 **President's Report (Herbst)** – thanked the training team for a job well done. Reminded committee chairs to submit their annual reports to Lloyd Bell (ACC Chair).

At the October board retreat we will discuss succession planning as well as the level of information to be provided in the public domain – more as the date approaches.

D-2 **Officer Reports**

**Vice President (Panetta)** – continuing work on succession planning.

**Treasurer (Gibbons)** – no report.

**Secretary (Sommer)** – no report.

D-3 **Legal and Legislative Resources Committee (LLRC)** – no report.

D-4 **Public Relations Committee (PRC)** –Ragan stated the committee has two potential new members. It is losing its social media member, Dennis Frahmman. He has put a sustainable procedure in place but will need to be replaced. The panel for the ACC on promoting grand jury awareness is set and includes three chapter presidents.

Herbst reported on the website analytics (see packet).

D-5 **Membership Relations Committee (MRC)** – Ragan stated this committee also has two potential new members. The new Mother Lode chapter is the first multicounty chapter for CGJA. There

are three other potential chapters – Orange and El Dorado (currently associations) and perhaps Lake County.

There was a discussion about the Sutter organization and its relationship to CGJA. The committee is following up on that.

- D-6 **Training Committee (TC)** – Caranci said that attendance was up in all categories this year. The overall rating was 4.9 out of 5.0. Although two valued and experienced trainers resigned (Gary Lacy and Dianne Hoffman), there were five new trainers who worked out very well. The biggest challenge for next year will be shifting from regional to on-site presentations. The pros and cons were discussed, with the pros being dominant. The quality of the regional presentations has been jeopardized by rising hotel costs, diminishing service, and audience size. In January Caranci will be contacting the relevant counties about the change from a regional to an on-site format.
- D-7 **Finance Committee (FC)** – Zurek stated that budget information will be collected from committee chairs. A summary will be provided in October. Herbst pointed out that donations are up and journal expenses are down.
- D-8 **Nominations-Elections Committee (NEC)** – Bell reported that the voting is nearly complete. The board discussed the electronic versus previous paper ballot results. The proportion of voters is slightly below that of the last election.
- D-9 **Awards Committee (AC)** – no report.
- D-10 **Annual Conference Committee (ACC)** – Bell stated that the committee has a new member. The annual conference program is short one speaker. The committee is looking at venues for 2020 and noted that hotel costs are rising. Monterey, Oakland, and Santa Cruz are being considered (the closer the water, the higher the cost). Stockton and San Luis Obispo were mentioned as possibilities.
- D-11 **Bylaws & Policy Review Committee (BPRC)** – no report.
- D-12 **Finance Review Committee (FRC)** – no report.
- D-13 **Technology Committee** – Panetta said that the committee has been testing search engines and found that the one for the *Journal* was better than the one being used to search reports. So that will be relied upon for the time being. In the future, the committee will seek a computer student or intern willing to work on developing an in-house system.
- E. **Action Agenda**
- E-1 **Approve the Mother Lode Chapter, California Grand Jurors’ Association as a CGJA Chapter.**  
[Motion made by Ragan, seconded by Bell]  
**The motion passed unanimously, 9-0-0, by voice vote.**
- F. **Director Comments** – none
- G. **Adjournment** (8:17 PM).

Respectfully submitted,  
Barbara Sommer, Secretary