

California Grand Jurors' Association Board of Directors Meeting
October 22, 2019
MINUTES

A. Call to Order and Roll Call

The roll was taken, and the meeting began at 7:03 PM.

Present: Directors Larry Herbst, Lloyd Bell, Travis Gibbons, Jerry Kunkle, Joann Landi, Lou Panetta, Barbara Sommer, Ron Zurek; Parliamentarian Jim Ragan; BPRC and LLRC Chair, Karen Jahr.

Absent: Marsha Caranci (excused), Rich Knowles (excused), Chuck MacLean, Andi Winters (excused).

Quorum is present.

B. Agenda and Comments

B-1 Agenda Approval: Herbst

Board members unanimously approved the agenda.

B-2 CGJA Member Comments - none

C. Consent Items

C-1 Approve Regular Board Meeting Minutes, 9/24/19: Sommer

C-2 Acknowledge Committee Minutes and other documents in 10/22/19 meeting packets: Herbst

Board unanimously approved the consent items.

D. Officer and Committee Chair Reports – see committee minutes in packet for details on current activities

D-1 **President's Report (Herbst)** – We will miss departing directors, Winters and Knowles. We will meet next at the retreat at 9 AM on Nov. 11.

Vice President (Panetta) – no report.

Treasurer (Gibbons) – 1) \$20,000 was moved from checking into training reserve, as is generally done this time of year. 2) If any of you have changed an ID or password for committees or offices, please notify him so that he can keep the list up-to-date.

Secretary (Sommer) – no report.

D-3 **Legal and Legislative Resources Committee (LLRC)** – no report. Kunkel expressed appreciation for the committee's involvement in the county counsel issue in Butte county. Herbst commented on the valuable input from Teri Goldner, a recent addition to the committee.

D-4 **Public Relations Committee (PRC)** – Ragan stated that the committee is looking for a replacement for Dennis Frahmman who resigned as the social media coordinator. The blog has over 600 posts this year.

Herbst reported that website activity is static, as is generally the case this time of year. The cyclic nature of our work is reflected in website status. Ragan asked who was responsible for posting to

the website? Herbst responded that it was his responsibility, with Zurek as backup. In addition, Zurek focuses on automation.

- D-5 **Membership Relations Committee (MRC)** – Glenn county members (action item on the agenda) have completed their paperwork and will be in attendance at the annual conference.
- D-6 **Training Committee (TC)** – no report. Jahr mentioned that the committee had finished 2 of 11 report writing workshops and that they were going well.
- D-7 **Finance Committee (FC)** – Zurek said he needs committee budget statements by the end of the month so that the final budget can be provided to the board at the November meeting.
- D-8 **Nominations-Elections Committee (NEC)** – this year’s work is done.
- D-9 **Awards Committee (AC)** – see meeting notes.
- D-10 **Annual Conference Committee (ACC)** – Bell reported that topics and programming are set. The program is posted on the CGJA website. As of this morning there were 55 registrations exceeding planned attendance of 50. Hotel bookings are expected to exceed the planned commitment. From a financial perspective, we are in fairly good shape.

We have received 12 silent auction donations to date. Slightly less than last year, but more donations might appear as chapter representatives check in at the hotel. Our silent auction crew will be standing by to facilitate late entries.

He will send all directors and conference committee members a schedule of events which explains the choreography of the conference. Please bring it with you to the conference so that you are familiar with your responsibilities during various portions of the event.

Finally, the ACC has been evaluating venues for 2020 and will be recommending to the board at a later date that the Embassy Suites, San Rafael, be considered for our next conference. Similar to Monterey Bay, they are currently embarked on a total renovation which is to be completed early 2020. They have been very willing to work with us on pricing as they ramp up their business.
- D-11 **Bylaws & Policy Review Committee (BPRC)** – no report.
- D-12 **Finance Review Committee (FRC)** – the committee’s report is still pending.
- D-13 **Technology Committee** – Panetta stated that they are working on improving the grand jury search function on the website. He is looking for a computer science student to help with the programming so that the search results can be more comprehensive covering all 58 counties.

E. **Action Agenda**

- E-1 **Approve the Glenn Chapter, California Grand Jurors’ Association as a CGJA Chapter.**
[Motion made by Ragan, seconded by Kunkle]
The motion passed, 8-0-0, by voice vote.

F. **Director Comments** – none

G. **Adjournment** (7:38 PM).

Respectfully submitted,
Barbara Sommer, Secretary