

## California Grand Jurors' Association Board of Directors Meeting

June 28, 2022

### MINUTES

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#### A. Call to Order and Roll Call

The roll was taken, and the meeting began at 5:00 PM.

Directors present: Shirley Boracci, Janet Clark, Bob Finlayson, Travis Gibbons, Larry Herbst, Karen Jahr, Diane Lloyd, Lou Panetta, Henry Rible, Barbara Sommer.

Excused: Marsha Caranci.

Quorum is present.

Others present: Committee Chairs: Joann Landi, AC; Juliana Jones, PRC; and Richard Rogers, FC.

#### B. Agenda and Comments

B-1 Agenda Approval: Board members unanimously approved the agenda.

B-2 CGJA Member Comments – none.

#### C. Consent Items

C-1 Approved Regular Board Meeting Minutes, 05/24/22: Panetta

C-2 Acknowledged Committee Minutes and other documents in 06/28/22 meeting packet: Panetta. Board unanimously approved the consent items and the minutes.

#### D. Officer and Committee Chair Reports – see committee minutes in packet for details on current activities

D-1 **President's Report** – Panetta described the serious need for help on the MCRC. He asked that directors and committee chairs make contacts and provide the names of candidates to committee chair, Lloyd. Lloyd will develop a description of the tasks and time involved.

He referred to the panel for the annual conference on grand jury awareness and recruiting. Two more panelists are needed. If you know of chapters doing interesting outreach, please let him know.

#### D-2 Officer Reports

Vice President (Herbst) – no report.

Treasurer (Gibbons) – no report.

Secretary (Sommer) – no report.

D-10 **Annual Conference Committee (ACC)** – no report.

D-3 **Legal and Legislative Resources Committee (LLRC)** – no report.

D-4 **Public Relations Committee (PRC)** – Jones said there is a pending press release regarding the grand jury clerks in Contra Costa County and the Rible will be helping her with the blog.

D-5 **Membership Relations Committee (MCRC)** – Lloyd brought up the previously made suggestion of providing CGJA-sponsored memberships. The plan is for two memberships to be awarded

each year to new chapter members with the goal of increasing both CGJA and chapter membership. This can be done for a minimal amount of lost revenue. She would like to bring it up at the forthcoming chapter presidents' meeting. Herbst said it was worth a try. She will do so.

Herbst asked how long members stayed on the roll after a lapse in dues. Lloyd said 60 days. She makes a particular effort to clean up the roster by July 31 for accuracy in voting eligibility.

Lloyd said two chapters were in trouble – Butte and Madera. Panetta suggested getting a local representative (Jerry Kunkel for Butte and Leanne Thomson for Madera) to show up at the training sessions being held in those counties and make a pitch for involvement.

- D-6 **Training Committee (TC)** – Panetta reported that training is well underway with 3 or 4 groups every week. Jahr said she sees the evaluations and that the scores are high, and that input is very positive. The trainers are good.
- D-7 **Finance Committee (FC)** – Rogers said that Gibbons (Treasurer) is looking into a cell phone attachment to enable credit card payments. The committee referred its procedures to BPRC which said they were fine.
- D-8 **Nominations and Elections (NEC)** – Panetta said the election is on schedule. Candidate statements and photos have been submitted.
- D-10 **Awards Committee (AC)** – Landi said the Rolando Award committee needs one more member. There have been two nominations for the Excellence in Reporting Award (best report), but none yet for the best media coverage award. The deadline is June 30. Sommer (EIR subcommittee chair) said she expects at least one more nomination.
- D-11 **Bylaws & Policy Review Committee (BPRC)** – no report, with 3 action items to be dealt with later in the meeting.
- D-13 **Technology Committee (Tech)** – Herbst reported that information and registration for the annual conference is all in place. He has been working with Caranci to see that training schedules and forms are posted. Report writing workshop information is pending. For the election, he will fix the links to the candidate statements. The election date is August 15. There was a glitch on the website that he is working to resolve by using a backup system. The website will be down for a couple of hours on Thursday.
- D-14 **Grand Jury Effectiveness Workgroup (GJE)** – Finlayson said that Katie Martin has joined the committee. They are still working in getting a good database setup.

## **E. Action Agenda**

### **E-1 Approve 2022 Director Election Ballots.**

[Motion made by Panetta, seconded by Clark]

The motion passed, 10-0-0, by hand vote.

**E-2 to E-4** Jahr (BPRC) described the role of the Bylaws and Policies Review Committee (BPRC) – to ensure that modifications do not violate state law and are consistent with existing bylaws and other policies. She classified the action items as falling into three groups: E-2 a grab bag of amendments, E-3 Finance Committee amendments regarding memorial funds, and E-4 pertaining to the Training Committee. She thanked committee secretary, Joann Landi, for her

competence in keeping the committee minutes. The committee will soon complete their review of committee procedures. These do not require board approval.

**E-2 Adopt amendments to Policies 2.20, 4.60, 5.20, 6.40, 11.10, 11.30, 14.10, and 21.00.**

[Motion made by Jahr, seconded by Panetta]

The motion passed, 10-0-0, by hand vote.

**E-3 Adopt amendments to Policies 10.10, 10.20, 10.30, and 10.40. Add Policy 10.50, Memorial Funds.**

[Motion made by Jahr, seconded by Panetta]

The motion passed, 10-0-0, by hand vote.

**E-4 Adopt amendments to Policies 16.30, 16.50, and 16.60.**

[Motion made by Jahr, seconded by Panetta]

The motion passed, 10-0-0, by hand vote.

**E-5 Approve letter that we will be sending to various legislators regarding Assembly Bill 1972**

Passed unanimously by email vote June 6, 2022.

[Letter included in August 2022 BOD packet]

**F. Director Comments** – Lloyd (MCRC) reported that she has been appointed foreperson of the 2022-23 Calaveras County Grand Jury. She assured the board that her attention to the MCRC would be unflagging.

Panetta polled the board, and it was agreed that there would be no meeting in July.

**G. Adjournment (5:45 PM)**

Respectfully submitted,  
Barbara Sommer, Secretary