

Standing committee reports - *continued*

The Training Committee has several subcommittees. The Program and Administration Subcommittee coordinates the set-up and support for our seminars and workshops, schedules the venues, makes hotel reservations for the training teams, arranges for the delivery of materials and equipment, and provides additional logistical support as needed.

The Curriculum Subcommittee reviews and revises the training materials for all the seminars and workshops every year and oversees the printing of our extensive program materials. We have two scenarios that we use as an example of various investigative procedures. These scenarios are the basis for our two videos – one of a regular interview of a department head at the beginning of an investigation, and one of an exit interview that we show during our Report Writing Workshop, with the same department head being interviewed again before the report is released. We alternate the scenarios each year so that holdover jurors get something new their second term.

Our Trainer Subcommittee handles the vetting of current grand jurors that are identified during our seminars and workshops as potentially being effective CGJA Trainers. The process of inviting them to apply, reviewing their applications, and conducting interviews takes place over the fall and winter months. In 2024, we successfully recruited fifteen new trainers who participated in our 2024 summer training season. Our full roster of CGJA trainers is included as part of the volunteer list produced in the Annual Conference Program. Our training team now represents 23 of the 58 counties, giving us a broad statewide perspective to share.

The Trainer Subcommittee also conducts our annual New Trainer Orientation and Train-the-Trainer programs, which were held in Sacramento over three days in April of this year. It's the only time our full training staff is together in one place and provides a great opportunity to share ideas to improve our programs and for our newer trainers to learn the materials and processes needed to be an effective CGJA Trainer.

Our Finance Subcommittee monitors our income and expenses. Our Technology Subcommittee maintains our computers and audio and video equipment, as well as our Zoom accounts. And our Public Relations Subcommittee keeps the jurors and CGJA members informed by assisting with the monthly communications that go out from the training team, either through Eblasts or the Journal.

A big thanks to all our talented and hard-working trainers and support volunteers for their dedication to CGJA's important mission of providing training to California's civil grand juries, and to the CGJA members and chapters who support our efforts.