

The NOTICE and AGENDA of REGULAR MEETING of the CGJA BOARD OF DIRECTORS

Tuesday, February 27, 2024 3:00 PM

ZOOM: <https://us02web.zoom.us/j/85204999056?pwd=YTI2cEUrelZCS2NPdml1ZjZwL2NEdz09>
or open ZOOM app, click JOIN.

Meeting ID: 852 0499 9056. Passcode: 500499

If you are dialing in (phone only): 1-669-900-6833 (San Jose)

A.	Call to Order & Roll Call	Cooper/Sommer
B.	Agenda and Comments	
B-1	Approve Meeting Agenda	Cooper
B-2	Member Comments (maximum 10 minutes total)	
C.	Consent Agenda	
C-1	Approve Board Meeting Minutes, 01-23-24	Cooper
C-2	Receive Committee Minutes and Other Documents in 02-27-24 meeting packet (attached under Item D, Committee Reports; and Item H, Information Items Submitted by Sponsor)	Cooper
D.	Officer and Committee Chair Reports	
D-1	President	Cooper
D-2	Vice President/Treasurer/Secretary	Herbst/Gibbons/Sommer
D-10	Annual Conference Committee (ACC)	Bell
D-3	Legal and Legislative Resources Committee (LLRC)	Jahr
D-4	Public Relations Committee (PRC)	Jones
D-5	Membership & Chapter Relations Committee (MCRC)	Glover
D-6	Training Committee (TC)	Caranci/Rogers
D-7	Finance Committee (FC)	Freeman
D-8	Nominations & Elections Committee (NEC)	Deeming
D-9	Awards Committee (AC)	Landi
D-11	Bylaws & Policy Review Committee (BPRC)	Jahr/Herbst
D-13	Technology Committee (Tech)	Panetta
D-14	Grand Jury Effectiveness Workgroup (GJE)	Finlayson
E.	Action Agenda	
E-1	President appointment ratified, 01/26/24 - informational	Sommer, Secretary
E-2	Vice-president appointment ratified, 01/29/24 - informational	Sommer, Secretary
E-3	A. Call for a vote, from CGJA members, to change name of the corporation shown in the Articles of Incorporation, to "Civil Grand Jurors' Association of California." B. Set the quorum for the vote. (informational, Executive Committee Action)	Sommer, Secretary
E-4	Adopt amendments to the Bylaws and Policies. Approve the application of the association name change to the CGJA Bylaws and Policy Manual.	Jahr/Herbst, BPRC
E-5	Approval up to \$2,500 for expenses relating to the CGJA name change and logo design.	Jones, PRC
E-6	Approve logo.	Jones, PRC
F.	Director Comments	
G.	Adjournment	
Continued on next page		

H.	Information Items Submitted by Sponsor	
H-1	Budget vs Actuals through January	Gibbons, Treasurer
H-2	Balance Sheet through January	Gibbons, Treasurer
H-3	Website analytics – Jan.	Herbst, Webmaster
H-4	Membership report	Glover, MCRC
H-5	CGJA Administrative Tasks, March and April 2024 <div> <div> <p>MARCH</p> <ul style="list-style-type: none"> • Board Meeting • Annual Financial Report to Board of Directors 3/1 • Journal deadline (4th Monday) • Budget/actual (balance) review </div> <div> <p>APRIL</p> <ul style="list-style-type: none"> • Annual Financial Report to membership – before 5/1 • Report to Attorney General RRF-1: due 4/15 with 990 and Schedule A • Announce host county for following year annual conference • Board Meeting • Budget/actual (balance) • Send chapter tax filing reminder </div> </div>	Sommer, Secretary

Next Regular BOD Meeting via ZOOM – March 26, 2024, 3:00 p.m.