The NOTICE and AGENDA of REGULAR MEETING of the CGJA BOARD OF DIRECTORS

**Tuesday, June 25, 2024 3:00 PM**

**ZOOM:** <https://us02web.zoom.us/j/85204999056?pwd=YTl2cEUrelZCS2NPdml1ZjZwL2NEdz09>  
or open ZOOM app, click JOIN.

Meeting ID: **852 0499 9056.** Passcode: **500499**  
If you are dialing in (phone only): **1-669-900-6833** (San Jose)

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| A. | Call to Order & Roll Call | Cooper/Sommer |
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| B. | Agenda and Comments | |
| B-1 | Approve Meeting Agenda | Cooper |
| B-2 | Member Comments (maximum 10 minutes total) | |
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| C. | Consent Agenda | |
| C-1 | Approve Board Meeting Minutes, 05-28-24 | Cooper |
| C-2 | Receive Committee Minutes and Other Documents in 06-25-24 meeting packet (attached under Item D, Committee Reports; and Item H, formation Items Submitted by Sponsor) | Cooper |
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| D. | Officer and Committee Chair Reports | |
| D-1 | President | Cooper |
| D-2 | Vice President/Treasurer/Secretary | Herbst/Gibbons/Sommer |
| D-10 | Annual Conference Committee (ACC) | Bell |
| D-3 | Legal and Legislative Resources Committee (LLRC) | Jahr |
| D-4 | Public Relations Committee (PRC) | Jones |
| D-5 | Membership & Chapter Relations Committee (MCRC) | Cooper |
| D-6 | Training Committee (TC) | Caranci/Rogers |
| D-7 | Finance Committee (FC) | Freeman |
| D-8 | Nominations & Elections Committee (NEC) | Deeming |
| D-9 | Awards Committee (AC) | Landi |
| D-11 | Bylaws & Policy Review Committee (BPRC) | Jahr/Herbst |
| D-13 | Technology Committee (Tech) | Panetta |
| D-14 | Grand Jury Effectiveness Workgroup (GJE) | Finlayson |
|  |  |  |
| E. | Action Agenda | |
| E-1 | Approve 2024 Director Election Ballots. | Deeming, NEC |
| E-2 | Approve appointment of Michael Hofman as PRC chair | Cooper, President |
| E-3 | Approve style guide | Jones, PRC |
|  | | |
| F. | Director Comments | |
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| G. | Adjournment | |
|  | Continued on next page |  |
| **H.** | **Information Items Submitted by Sponsor** | |
| H-1 | Budget vs Actuals through May | Gibbons, Treasurer |
| H-2 | Balance Sheet through May | Gibbons, Treasurer |
| H-3 | Website analytics – May | Herbst, Webmaster |
| H-4 | Membership report | Herbst, MCRC |
| H-5 | CGJA Administrative Tasks, Tasks July, August and September 2024  **JULY**   * Journal deadline (4th Monday) * Board Meeting (usually cancelled) * CA Board of Equalization due 7/31 * Budget/actual (balance)   **AUGUST**   * Web renewal * Budget/actual (balance) * Board Meeting   **SEPTEMBER**   * GEN reporting for subsidiaries-Chapters 501c3 * Journal deadline (4th Monday) * Budget/actual (balance) * Board Meeting   **JANUARY**   * Budget year begins * Financial review of annual conference * Journal deadline (4th Monday) * Budget/actual (balance) review * Board meeting | Sommer, Secretary |

Next Regular BOD Meeting via ZOOM – August 27, 2024, 3:00 p.m.