

The NOTICE and AGENDA of REGULAR MEETING of the CGJA BOARD OF DIRECTORS

Tuesday, November 26, 2024. 3:00 PM

ZOOM: <https://us02web.zoom.us/j/85204999056?pwd=YTI2cEUrelZCS2NPdml1ZjZwL2NEdz09>
or open ZOOM app, click JOIN.

Meeting ID: **852 0499 9056**. Passcode: **500499**

If you are dialing in (phone only): **1-669-900-6833** (San Jose)

A.	Call to Order & Roll Call	Cooper/Sommer
B.	Agenda and Comments	
B-1	Approve Meeting Agenda	Cooper
B-2	Member Comments (maximum 10 minutes total)	
C.	Consent Agenda	
C-1	Approve Special Board Meeting Minutes, 10-20-24	Cooper
C-2	Receive Committee Minutes and Other Documents in 11-26-24 meeting packet (attached under Item D, Committee Reports; and Item H, formation Items Submitted by Sponsor)	Cooper
D.	Officer and Committee Chair Reports	
D-1	President	Cooper
D-2	Vice President/Treasurer/Secretary	Herbst/Gibbons/Sommer
D-3	Legal and Legislative Resources Committee (LLRC)	Jahr
D-4	Public Relations Committee (PRC)	Hofman
D-5	Membership & Chapter Relations Committee (MCRC)	Cooper
D-6	Training Committee (TC)	Caranci/Rogers
D-7	Finance Committee (FC)	Freeman
D-9	Awards Committee (AC)	Landi
D-10	Annual Conference Committee (ACC)	Bell
D-11	Bylaws & Policy Review Committee (BPRC)	Jahr/Herbst
D-13	Technology Committee (Tech)	Panetta
D-14	Grand Jury Effectiveness Workgroup (GJE)	Finlayson
E.	Action Agenda	
E-1	Approve moving \$50,000 of current savings into a reserve fund for training video production.	Rogers & Caranci, TC
E-2	Approve the 2025 CGJA Budget	Gibbons, Treasurer
F.	Director Comments	
G.	Adjournment	
Continued on next page		

H.	Information Items Submitted by Sponsor							
H-1	Budget vs Actuals through October	Gibbons, Treasurer						
H-2	Balance Sheet through October	Gibbons, Treasurer						
H-3	Website analytics – September	Herbst, Webmaster						
H-4	Website analytics – October	Herbst, Webmaster						
H-5	Membership report - October	Hofman, MCRC						
H-6	Dropbox document links	Sommer, Secretary						
H-7	<p>CGJA Administrative Tasks, December 2024, January and February 2025</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">DECEMBER</th> <th style="text-align: center;">JANUARY</th> <th style="text-align: center;">FEBRUARY</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Liability insurance renewal • End of budget year • Approve proposed budget • Budget/actual (balance) </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Budget year begins • Financial review of annual conference • Journal deadline (4th Monday) • Budget/actual (balance) review • Board meeting </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Budget/actual (balance) review • Board meeting </td> </tr> </tbody> </table>	DECEMBER	JANUARY	FEBRUARY	<ul style="list-style-type: none"> • Liability insurance renewal • End of budget year • Approve proposed budget • Budget/actual (balance) 	<ul style="list-style-type: none"> • Budget year begins • Financial review of annual conference • Journal deadline (4th Monday) • Budget/actual (balance) review • Board meeting 	<ul style="list-style-type: none"> • Budget/actual (balance) review • Board meeting 	Sommer, Secretary
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Next Regular BOD Meeting via ZOOM – January 28, 2025, 3 p.m.