

**The NOTICE and AGENDA of REGULAR MEETING of the CGJA BOARD OF DIRECTORS**

**Tuesday, February 24, 2026. 3:00 PM**

**ZOOM:** <https://us02web.zoom.us/j/85204999056?pwd=YTI2cEUrelZCS2NPdml1ZjZwL2NEdz09>

or open ZOOM app, click JOIN.

Meeting ID: **852 0499 9056**. Passcode: **500499**

If you are dialing in (phone only): **1-669-900-6833** (San Jose)

A.	Call to Order & Roll Call	Cooper/Sommer
B.	Agenda and Comments	
B-1	Approve Meeting Agenda	Cooper
B-2	Member Comments (maximum 10 minutes total)	
C.	Consent Agenda	
C-1	Approve Board Meeting Minutes, 01-27-26	Cooper
C-2	Receive Committee Minutes and Other Documents in 02-24-26 meeting packet (attached under Item D, Committee Reports; and Item H information items submitted by sponsor)	Cooper
D.	Officer and Committee Chair Reports	
D-1	President	Cooper
D-2	Vice President/Treasurer/Secretary	Herbst/Rogers/Sommer
D-3	Legal and Legislative Resources Committee (LLRC)	Jahr
D-4	Public Relations Committee (PRC)	Bradley
D-5	Member & Chapter Relations Committee (MCRC)	Hofman
D-6	Training Committee (TC)	Caranci/Rogers
D-7	Finance Committee (FC)	Freeman
D-8	Nominations & Elections Committee (NEC)	Tonsing
D-9	Awards Committee (AC)	Saldaña-Wolf
D-10	Annual Conference Committee (ACC)	Bell
D-11	Bylaws & Policy Review Committee (BPRC)	Herbst
D-13	Technology Committee (Tech)	Panetta
D-14	Grand Jury Effectiveness Workgroup (GJE)	Finlayson
E.	Action Agenda	
E-1	Executive action (information only) Approved budget increase of \$3,468 for website and approved the CGJA president to sign a contract for 12 months.	Panetta, Tech
E-2	Approve Volunteer Recognition Program	Bradley, PRC
E-3	Ratify Appointment of Loydyne Lane as Assistant Treasurer	Freeman, FC
F.	Director Comments	
G.	Adjournment	
Continued on next page		

<b>H.</b>	<b>Information Items Submitted by Sponsor</b>					
H-1	Membership report - January	Hofman, MCRC				
H-2	Balance sheet- January	Rogers, Treasurer				
H-3	Statement of activity- January	Rogers, Treasurer				
H-4	Treasury investments- January	Rogers, Treasurer				
H-5	<p data-bbox="248 331 737 363">CGJA Administrative Tasks March and April</p> <table border="1" data-bbox="269 386 1122 720"> <thead> <tr> <th data-bbox="269 386 639 428"><b>MARCH</b></th> <th data-bbox="639 386 1122 428"><b>APRIL</b></th> </tr> </thead> <tbody> <tr> <td data-bbox="269 428 639 695"> <ul style="list-style-type: none"> <li>• Board Meeting</li> <li>• Annual Financial Report to Board of Directors 3/1</li> <li>• Journal deadline (4<sup>th</sup> Monday)</li> <li>• Budget/actual (balance) review</li> </ul> </td> <td data-bbox="639 428 1122 695"> <ul style="list-style-type: none"> <li>• Annual Financial Report to membership – before 5/1</li> <li>• Report to Attorney General RRF-1: due 4/15 with 990 and Schedule A</li> <li>• Announce host county for following year annual conference</li> <li>• Board Meeting</li> <li>• Budget/actual (balance)</li> <li>• Send chapter tax filing reminder</li> </ul> </td> </tr> </tbody> </table>		<b>MARCH</b>	<b>APRIL</b>	<ul style="list-style-type: none"> <li>• Board Meeting</li> <li>• Annual Financial Report to Board of Directors 3/1</li> <li>• Journal deadline (4<sup>th</sup> Monday)</li> <li>• Budget/actual (balance) review</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Financial Report to membership – before 5/1</li> <li>• Report to Attorney General RRF-1: due 4/15 with 990 and Schedule A</li> <li>• Announce host county for following year annual conference</li> <li>• Board Meeting</li> <li>• Budget/actual (balance)</li> <li>• Send chapter tax filing reminder</li> </ul>
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**Next Regular BOD Meeting via ZOOM – March 24, 2026, 3 p.m.**