

**The NOTICE and AGENDA of REGULAR MEETING of the CGJA BOARD OF DIRECTORS**

**Tuesday, March 26, 2024 3:00 PM**

**ZOOM:** <https://us02web.zoom.us/j/85204999056?pwd=YTI2cEUrelZCS2NPdml1ZjZwL2NEdz09>

or open ZOOM app, click JOIN.

Meeting ID: **852 0499 9056**. Passcode: **500499**

If you are dialing in (phone only): **1-669-900-6833** (San Jose)

A.	Call to Order & Roll Call	Cooper/Sommer
B.	Agenda and Comments	
B-1	Approve Meeting Agenda	Cooper
B-2	Member Comments (maximum 10 minutes total)	
C.	Consent Agenda	
C-1	Approve Board Meeting Minutes, 02-27-24	Cooper
C-2	Receive Committee Minutes and Other Documents in 03-26-24 meeting packet (attached under Item D, Committee Reports; and Item H, Information Items Submitted by Sponsor)	Cooper
D.	Officer and Committee Chair Reports	
D-1	President	Cooper
D-2	Vice President/Treasurer/Secretary	Herbst/Gibbons/Sommer
D-10	Annual Conference Committee (ACC)	Bell
D-3	Legal and Legislative Resources Committee (LLRC)	Jahr
D-4	Public Relations Committee (PRC)	Jones
D-5	Membership & Chapter Relations Committee (MCRC)	Herbst/Cooper
D-6	Training Committee (TC)	Caranci/Rogers
D-7	Finance Committee (FC)	Freeman
D-8	Nominations & Elections Committee (NEC)	Deeming
D-9	Awards Committee (AC)	Landi
D-11	Bylaws & Policy Review Committee (BPRC)	Jahr/Herbst
D-13	Technology Committee (Tech)	Panetta
D-14	Grand Jury Effectiveness Workgroup (GJE)	Finlayson
E.	Action Agenda	
E-1	Adopt amendments to the CGJA Policy Manual sections 1.40 A, 2.20 B, 2.30 C, D, & E, 12.30, 12.50 A&B, and 12.60.	Herbst, BPRC
E-2	Ratify President Cooper's appointment of Herbst and Cooper as co-chairs of MCRC	Cooper
F.	Director Comments	
G.	Adjournment	
Continued on next page		

<b>H.</b>	<b>Information Items Submitted by Sponsor</b>	
H-1	Budget vs Actuals through February	Gibbons, Treasurer
H-2	Balance Sheet through February	Gibbons, Treasurer
H-3	Website analytics – February	Herbst, Webmaster
H-4	Membership report	Glover, MCRC
H-5	CGJA Administrative Tasks, April and May 2024 <div> <div> <p><b>APRIL</b></p> <ul style="list-style-type: none"> <li>• Annual Financial Report to membership – before 5/1</li> <li>• Report to Attorney General RRF-1: due 4/15 with 990 and Schedule A</li> <li>• Announce host county for following year annual conference</li> <li>• Board Meeting</li> <li>• Budget/actual (balance)</li> <li>• Send chapter tax filing reminder</li> </ul> </div> <div> <p><b>MAY</b></p> <ul style="list-style-type: none"> <li>• 990 or 990 EZ with Schedule A, due by 5/15</li> <li>• FTB 199 due 5/15</li> <li>• Budget/actual (balance) review</li> <li>• Board Meeting</li> <li>• Journal deadline (4<sup>th</sup> Monday)</li> </ul> </div> </div>	Sommer, Secretary

**Next Regular BOD Meeting via ZOOM – April 23, 2024, 3:00 p.m.**