**Examples of Required and Invited Respondents**

The tables below list examples of those who are required to respond and those who might be invited to respond to grand jury reports.

Penal Code §933(c) identifies the boards and individuals who are **required** to respond to the grand jury’s findings and recommendations.

|  |  |  |
| --- | --- | --- |
| **Required Respondents** | **Examples** | **Days to Respond** |
| Governing boards | Board of Supervisors | 90 days |
| City Council |
| Special District Board of Directors |
| School Boards |
| Local Agency Formation Commission |
| **Required Respondents** | **Examples** | **Days to Respond** |
| County ***elected*** officers | Sheriff | 60 days |
| District Attorney |
| Treasurer |
| Auditor/Controller |
| Tax Collector |
| Clerk/Recorder |

Penal Code §933(a) allows the grand jury to submit its report for comment to “responsible officers, agencies, or departments.” This means the jury can **invite** a response from non-governing boards and individuals who are responsible for the activity the grand jury investigated. This is usually the appointed board or individual who will implement the recommendations.

|  |  |  |
| --- | --- | --- |
| **Invited Respondents** | **Examples** | **Days to Respond** |
| Responsible individuals and appointed boards | * Department heads appointed by the Board of Supervisors * Department heads appointed by a city council * Special District General Manager * Any elected ***city*** official (Mayor, Clerk, Treasurer, etc.) | CGJA recommends a reasonable time, such as 60 days for individuals. |
| * Library Board * Parks & Rec Commission * Planning Commission * Mental Health Advisory Board | CGJA recommends a reasonable time, such as 90 days for boards. |